



City Fence COVID-19 Policy

During these COVID-19 times, in order to protect our customers, and also to protect our personnel, the City Fence management team is still closely monitoring all current CDC guidelines and following their recommended strategies to minimize the spread of the COVID-19.

At this point in time, the City Fence store is open, but **please wear a mask when entering the building.** We are still doing estimates and our fence installation teams are still installing fences.

Measures that we are currently adopting include:

- Compliance with all federal, state, and local COVID-19 advisories
- Maintaining a 6ft personal hygiene zone in the workplace and job sites
- Requiring that all personnel maintain the recommended hygiene practices and observe the CDC recommended [coughing and sneezing etiquette](#)
- Providing soap, water, and disinfection supplies in the workplace
- Monitoring the health of our employees and requiring that any sick employees stay at home
- Asking employees to immediately notify our management team if they believe that they have had any contact with someone who has contracted COVID-19.

Estimating Jobs:

- Email & Phone – We can accomplish most of the estimating process over the phone and by email.
- Land Survey – Please have a full-size copy of your land survey available for our estimator. You can also email it to us, info@cityfence.com or directly to your estimator.
- Site Visit – At some point we need to do a site visit. Our estimator will call you when they arrive at your house or business. (We will not knock on your door or ring the doorbell). We will keep a minimum of 6' apart from each other while we are on site. We will refrain from shaking each other's hands.
- Fence Flags - Our estimators will have white marking flags that can be used to show a visual location of the proposed fence location. These flags can be left with you so that you can place them where you want, and we can come back to measure without you being present.
- Website / Display Yard – You can visit www.cityfence.com or visit our outdoor displays at either of our two locations to see samples.

Installations:

- Arrival – Our crew will call you when they arrive at your house or business (we will not knock on your door or ring the doorbell) to let you know we are on site.
- 6' apart – We will maintain a minimum of 6' apart if we need to review fence location or other details pertaining to the installation of your new fence.
- Shake hands – We will refrain from shaking each other's hands.

Thank you,

John Hewson Jr.
City Fence Inc., President